MJCCA DAY CAMP POLICIES & PROCEDURES

ELIGIBILITY FOR ENROLLMENT

1. Campers eligible for enrollment in MJCCA Day Camps must be 4 years old by their first day of camp.
2. Every first-year camper attending MJCCA Day Camps, and all returning campers who were born after May 1, 2019 (under 8 years of age), will need to take a swim test administered by the MJCCA Aquatics Team before their first week of camp.
3. All campers at MJCCA Day Camps are expected to use the bathroom independently.
4. To qualify for member rates, campers must be part of a Family or Single Parent Family membership, which is in good standing and valid through the end of the camp season, August 13. Members who choose not to renew will automatically be charged the community camp rates. Member rates are not retroactive and will apply to all eligible camp weeks occurring after the membership purchase. Camp weeks that occurred before the membership purchase date are not eligible for member rates.

REGISTRATION

1. Incoming registrations will be date- and time-stamped, and camps will be filled on a first-come, first-served basis.
2. Incomplete registrations will not be processed, regardless of the date- and time-stamp. Registrations submitted without a successful payment are considered incomplete, and the enrollment will be canceled until a successful payment is received.
3. Each registration will be charged a non-refundable $50 registration fee ($100 after April 1, 2027) per child. The non-refundable deposit of $100 per child will be added to your first payment.
4. All enrollments are subject to space availability. A wait list for each camp will be established if needed, and you will be notified if you have selected a camp in which capacity has been reached. Families will be contacted if space becomes available and will be given 24 hours to contact MJCCA Day Camps to accept the space. If MJCCA Day Camps does not receive confirmation within 24 hours, we will move to the next person on the wait list. The wait list policy also applies to bus transportation.
5. An email confirmation will be sent upon successful enrollment to confirm registration details. By confirmation of registration, the MJCCA has reserved a space for your child in the selected camp(s). Successful enrollment is contingent upon additional required documentation. If you have not received an email confirmation within four weeks of registration, please contact MJCCA Day Camps at 678.812.4004 or camps@atlantajcc.org.
6. Groupmate requests must be reciprocal and must be for the exact same camp. All attempts will be made to honor your child's groupmate request; however, groupmate requests cannot be guaranteed if received after April 15, 2027. Please note that some camps are grouped by skill level but generally grouped by age.

CHANGES AND ADDITIONS

1. Change requests must be submitted to MJCCA Day Camps in writing by emailing camps@atlantajcc.org.
2. Changes and additions are subject to space availability and can be made until 4:00 pm the Tuesday the week before camp starts.
3. A $35 change fee will be applied for changes made after April 1, 2027 (no fee will be charged for registering for additional weeks).

PAYMENTS

1. Camp fees can be paid either in full at time of registration or through our payment plan option. The MJCCA Day Camps payment plan consists of equal payments charged on the 26th of each month beginning January 26, 2027 through May 26, 2027. Registration forms turned in after May 26, 2027 must be paid in full at the time registration is submitted. Dates subject to change. Any changes to camp options that result in additional costs (adding weeks, adding bus, adding extended care) must be paid in full at the time of the change.
2. Camp fees set up on the payment plan are due in full by May 26, 2027.

FINANCIAL ASSISTANCE

1. Any member who is in good standing with the Marcus Jewish Community Center of Atlanta may apply for financial assistance through FACTS Grant & Aid Assessment at: mjccadaycamps.org/fa
2. In order to be considered for financial assistance, a completed camp registration form must be submitted online. Payment for the registration fee and deposit must be received at the time of registration. Your remaining camp fees will begin to be charged through our payment plan option based on a 25% discount until your financial assistance amount is determined. Once you receive your actual financial assistance award, we will adjust any remaining payments accordingly.
3. Please submit your application as early as possible, as limited funds are available and processing may take up to one month. Priority will be given to families who submit their application by February 1, 2027. Final applications must be submitted by May 24, 2027.
4. In the event that financial assistance is not accepted, your camp deposit will be refunded or credited to your account after submission of a refund request in writing by emailing camps@atlantajcc.org.
5. For questions, contact Barbara Vahaba, Financial Assistance Coordinator at 678.812.4142. All inquiries and financial assistance applications are kept confidential.

REFUND AND CANCELLATION POLICY

1. In accepting your online registration, MJCCA Day Camps reserves a place for your child and hires staff according to registrations and deposits paid. **Therefore, no refunds or credits will be given after April 1, 2027.**
2. The refund and cancellation policy also applies toward fees paid for Before-Camp Care, After-Camp Care, Bus Transportation, and the SIT Program.
3. Cancellation requests prior to April 1, 2027 must be submitted to camps@atlantajcc.org. Please allow 4–6 weeks for a refund request.
4. The MJCCA reserves the right to cancel any camp program due to insufficient enrollment. Should this occur, we will make every effort to accommodate registered campers' requests to an alternate program. If the alternate program has a higher fee, the higher price will be in effect.
5. If your camper is unable to attend camp, there will be no substitutions of friends or family members.
6. We do not tolerate behavioral issues that jeopardize the safety and well-being of other campers and staff. Failure to adhere to behavior guidelines in the Parent Handbook will result in immediate dismissal with inability to return that week, with no refund. Length of dismissal is at the Director's discretion.

MJCCA DAY CAMPS COMMUNICATION

1. Camp communication will be provided electronically to the email addresses provided by the camp family at the time of registration. It is the responsibility of the camp family to let MJCCA Day Camps know of any email address changes.
2. Emails will come from camps@atlantajcc.org and/or the camp director of each specific camp.
3. Pre-summer information, including the Parent Handbook, bus schedules, and additional camp-specific information will be available in early May in your camp account. MJCCA Day Camps will send specific camp information the week prior to the beginning of each camp week.

HEALTH FORM AND MEDICATIONS

1. A health history form must be submitted online prior to the start of the camp season.
2. It is the responsibility of the camp family to inform MJCCA Day Camps of any changes to the information submitted on the health history form.
3. All campers must be up to date on required immunizations to attend camp.

HEALTH AND SAFETY GUIDELINES

As always, the top priority for MJCCA Day Camps is the health and safety of our campers, staff, and their families. Just as the MJCCA does year round, we will monitor public health guidelines, the CDC, and the American Camp Association. We constantly monitor all recommendations to best ensure the health and well-being of our MJCCA Day Camps families. We will provide updates on summer 2027 protocols in the months leading up to camp.